



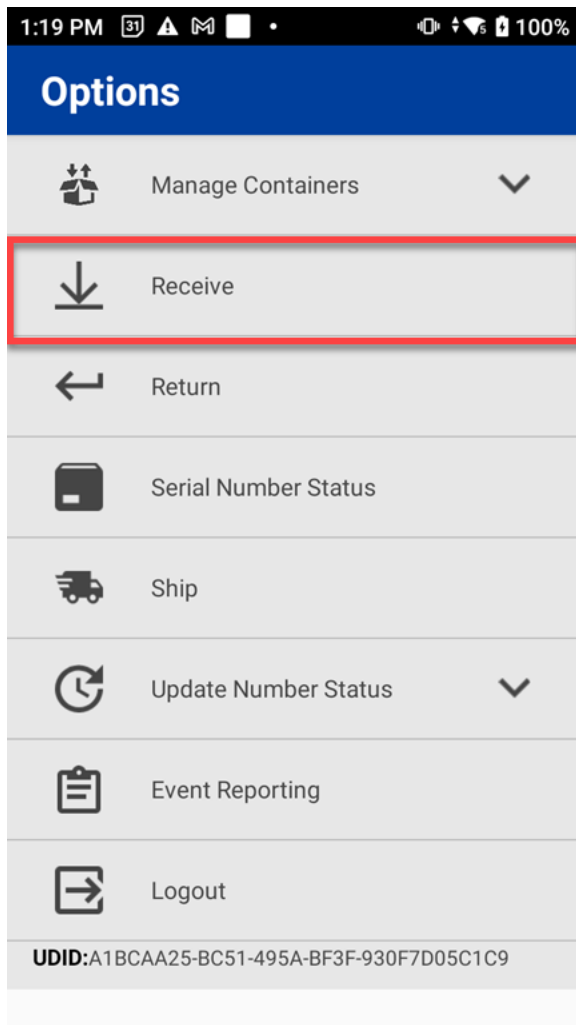
## Smart Inventory Tracker Receiving Job Aid

Targeted how-to guide for receiving with Smart Inventory Tracker.

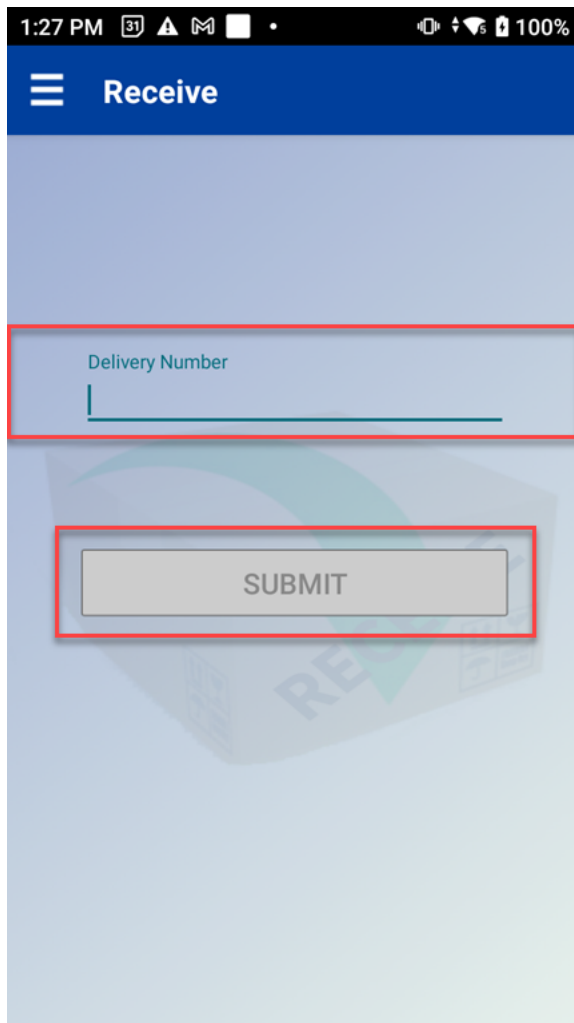


### To Receive Product using the Delivery Number

1. Select  **Receive** from the  **Options** menu.



2. Manually enter the **Delivery Number** to identify the delivery. If there are multiple receipts with that Delivery Number, select the appropriate one from the list.



The screenshot shows a mobile application interface for the 'Receive' screen. At the top, there is a status bar with the time '1:27 PM' and various icons. Below the status bar is a blue header with a hamburger menu icon and the word 'Receive'. The main content area has a light blue background. A red box highlights a text input field labeled 'Delivery Number'. Below this field, another red box highlights a grey button labeled 'SUBMIT'. In the background, there is a faint image of a cardboard box with the word 'RECEIVED' printed on it.

- Click **Submit**.

3. **Scan or Manually Enter the Serial Number** to associate with the **Delivery Number**.
  - a. If **Allow Serial Number Registration?** is set to **Allow Without Master Data**, in the dialog, select your **Packaging UOM**.
  - b. Select **Submit**. Registration events are transmitted to Serialized Operations Manager.



4. Repeat the previous step for any other serial numbers that must be received.
5. Select **RECEIVE**.

1:58 PM 100%

Receive

DN: DEL1031-2

Serial Number

(01)50505744024619(21)a5697oll5i

Quantity 0

RECEIVE

PRODUCTS SERIAL NUMBERS

RECEIVE

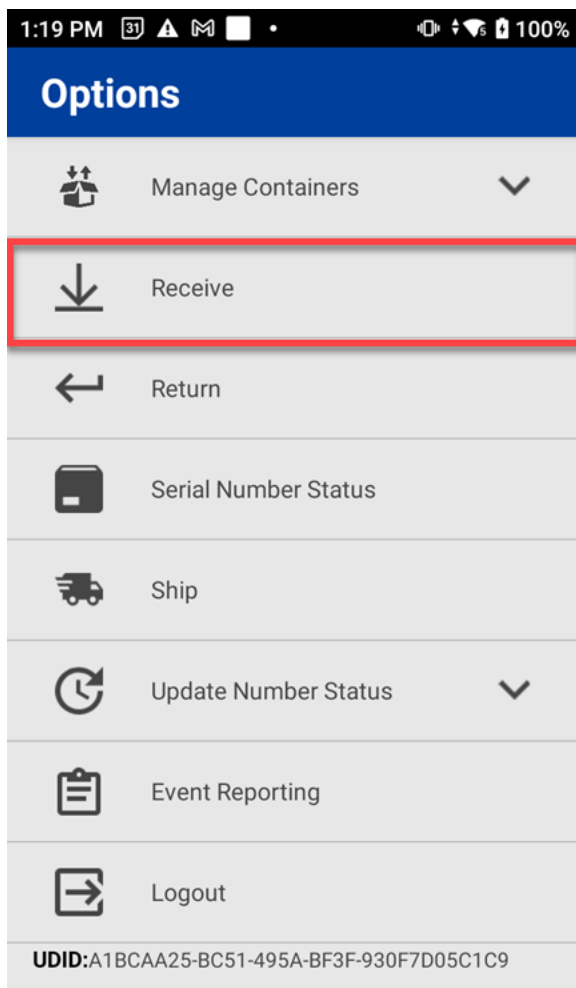
- If **Receive Partial Deliveries?** is set to **Yes**, a dialog box appears.
  - a. If you have received the expected quantity of serial numbers, choose **Complete the delivery**. Select **Submit**. The delivery is marked as complete, the received serial numbers are sent to Serialized Operations Manager in an Available state, and the Receipt Status is set to Submitted.
  - b. If you have not received the expected quantity of serial numbers, choose **Save the delivery**. Select **Submit**. The received serial numbers are sent to Serialized Operations Manager in an Available state, however the delivery remains incomplete.
- If **Receive Partial Deliveries?** is set to **No**, select **Yes** in the confirmation dialog box.

- If the **Receive Below Container** setting is disabled and you scan a child SN, then you are prompted to receive using the parent container.
- If the **Receive Below Container** setting is enabled and you scan a child SN, then you are not prompted to receive using the parent container and you can continue to click on the **Receive** button.

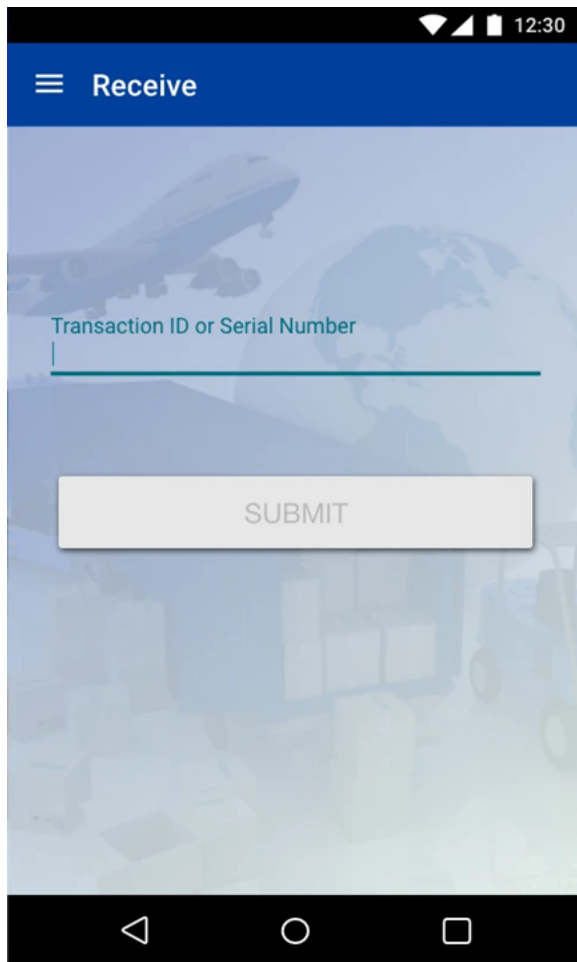


### To Receive Product using the Transaction ID

1. Select **↓Receive** from the **☰Options** menu.



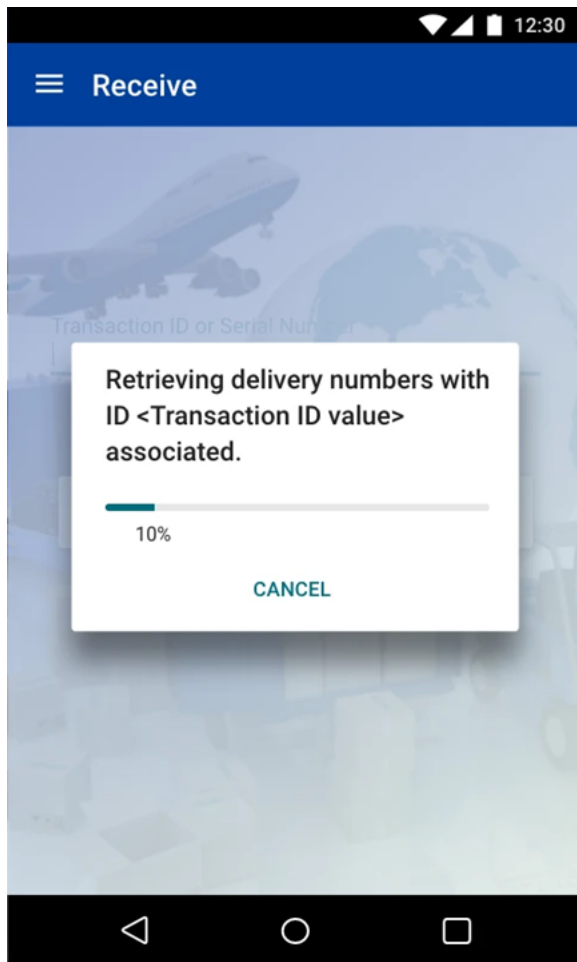
2. Manually enter the **Transaction ID** and click **Submit**.

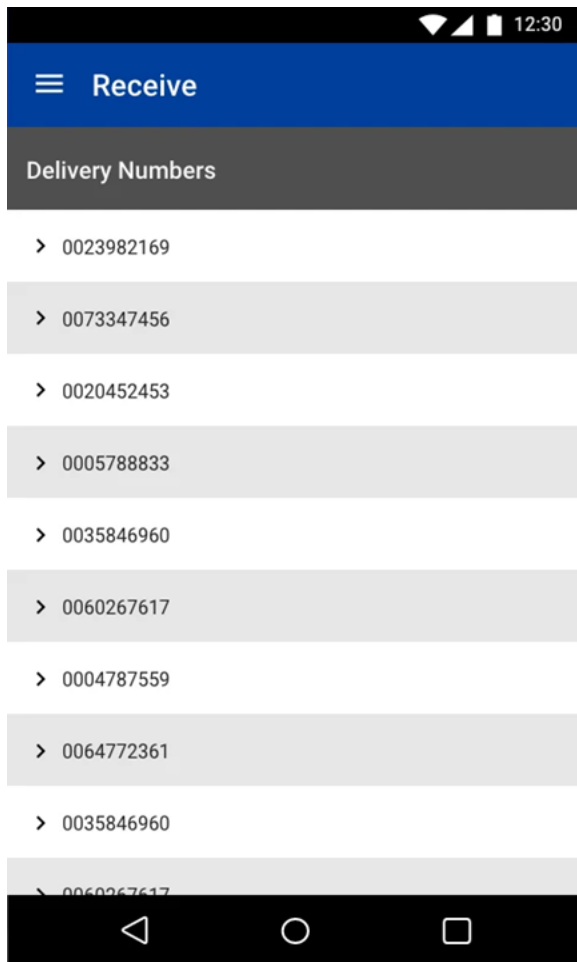


Transaction ID or Serial Number

SUBMIT

3. Wait while it retrieves the associated delivery numbers.





4. Select the appropriate delivery number.



**Receive**

**Delivery Numbers**

0023982169

**Receipt Date** 10May2020  
**Receipt Type** Purchase - In Country  
**From Business** Mfg-Location1  
**Ship From Location** Mfg-Location1  
**To Business** Mfg-Location2  
**Ship To Location** Mfg-Location2  
**Transaction IDs**

ID	Type	Date
1904ABC	PO	10May2020

**Order Items**

Product	Lot	Expiry	Quantity
US NDC541 - 6202-5616-12	LOT123	10May2020	200

RECEIVE

> 0064772361

> 0035846960

5. Click **RECEIVE**.

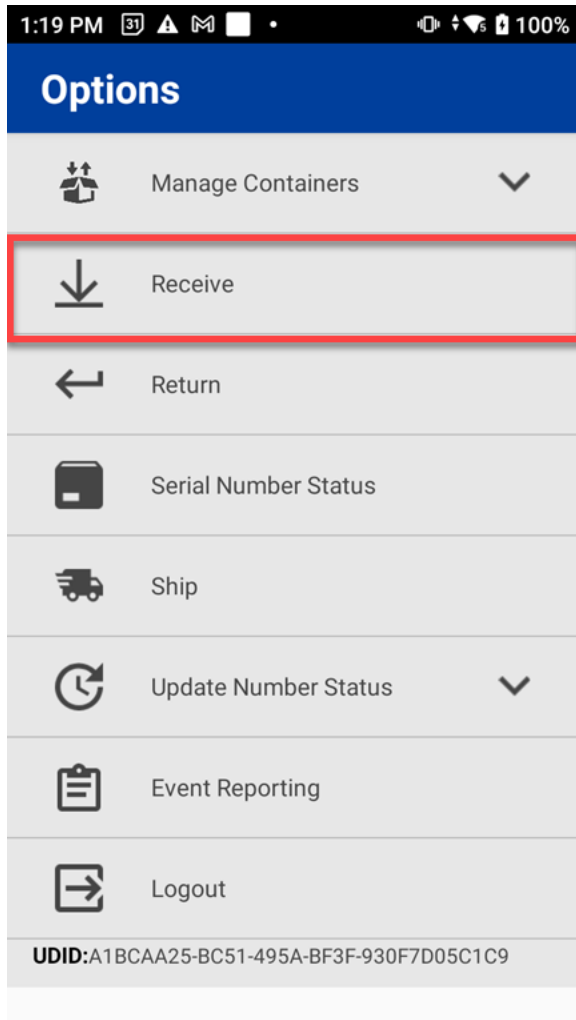
Registration events are transmitted to Serialized Operations Manager.

- If **Receive Partial Deliveries?** is set to **Yes**, a dialog box appears.
  - a. If you have received the expected quantity of serial numbers, choose **Complete the delivery**. Select **Submit**. The delivery is marked as complete, the received serial numbers are sent to Serialized Operations Manager in an Available state, and the Receipt Status is set to Submitted.
  - b. If you have not received the expected quantity of serial numbers, choose **Save the delivery**. Select **Submit**. The received serial numbers are sent to Serialized Operations Manager in an Available state, however the delivery remains incomplete.
- If **Receive Partial Deliveries?** is set to **No**, select **Yes** in the confirmation dialog box.
- If the **Receive Below Container** setting is disabled and you scan a child SN, then you are prompted to receive using the parent container.
- If the **Receive Below Container** setting is enabled and you scan a child SN, then you are not prompted to receive using the parent container and you can continue to click on the **Receive** button.

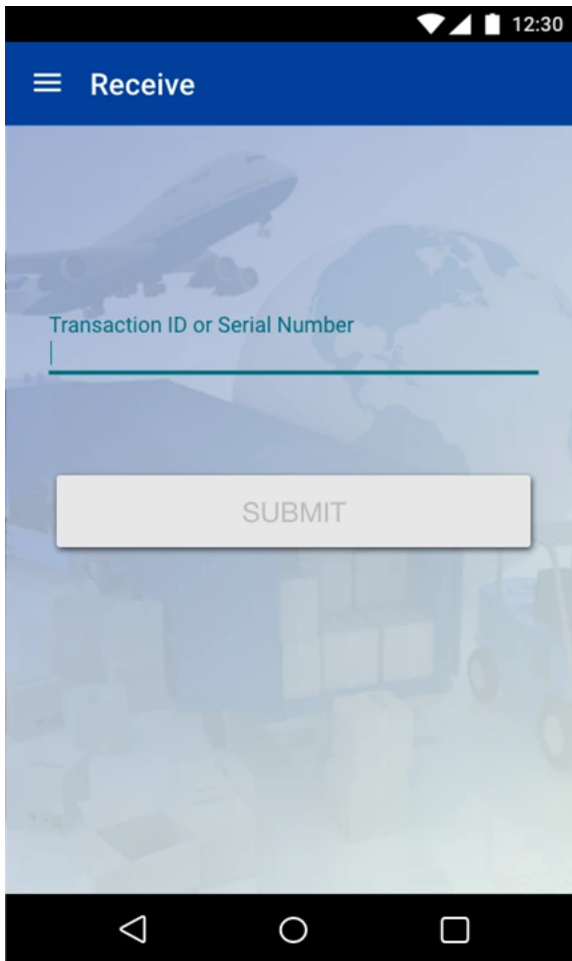


## To Receive Product using the Serial Number

1. Select **Receive** from the **Options** menu.



2. **Scan or Manually Enter the Serial Number** to associate with the **Delivery Number**.
  - a. If **Allow Serial Number Registration?** is set to **Allow Without Master Data**, in the dialog, select your **Packaging UOM**.
  - b. Select **Submit**. Registration events are transmitted to Serialized Operations Manager.



- a. Note: You can Scan or Enter an EACH SN or the Aggregated Container's Serial Number.
- b. If you manually entered the **Serial Number**, click **Submit**.

1:58 PM 100%

Receive

DN: DEL1031-2

Serial Number

(01)50505744024619(21)a5697o1l5i

Submit

Quantity 0

RECEIVE

PRODUCTS SERIAL NUMBERS

RECEIVE

a.

3. Repeat the previous step for any other serial numbers that must be received.
4. Select **RECEIVE**.

- If **Receive Partial Deliveries?** is set to **Yes**, a dialog box appears.
  - a. If you have received the expected quantity of serial numbers, choose **Complete the delivery**. Select **Submit**. The delivery is marked as complete, the received serial numbers are sent to Serialized Operations Manager in an Available state, and the Receipt Status is set to Submitted.
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- If **Receive Partial Deliveries?** is set to **No**, select **Yes** in the confirmation dialog box.
- If the **Receive Below Container** setting is disabled and you scan a child SN, then you are prompted to receive using the parent container.
- If the **Receive Below Container** setting is enabled and you scan a child SN, then you are not prompted to receive using the parent container and you can continue to click on the **Receive** button.
- If a Manager has enabled registration without Master Data and an unknown serial number whose packaging code is not present in the company's Product Master Data is entered, a dialog box displays for determining the packaging UOM of the unknown serial number as well as any additional unknown serial numbers entered with the same packaging code.
  - Select the level of packaging hierarchy for this serial number from the Packaging UOM drop-down: **Case/Shipper**, **Inner Pack/Bundle**, or **Each**.